



## **Sunshine Coast Skating Club Volunteer Policy**

### **Purpose**

The Sunshine Coast Skating Club (SCSC) Volunteer Policy provides a framework for the effective engagement of volunteers in club activities, ensuring the continued success and growth of the club by harnessing the skills, experience, and enthusiasm of our members.

The SCSC recognizes the value of volunteer contributions and has established the Volunteer Levy Program to encourage and recognize the commitment of families in supporting their skaters and club operations.

### **Scope**

This policy is applicable to all SCSC members. It encompasses all volunteer activities and contributions towards the club's functions and events.

### **Volunteer Levy Program**

Every family must either complete their volunteer hours or pay the volunteer opt-out fee.

Volunteer hours are set as follows:

- Junior Academy: 12 hours or \$120.00.
- StarSkate and Competitive Skate: 18 hours or \$200.00.

There are no exceptions to these requirements, and volunteer hours do not carry over from year to year. The Volunteer deposit is collected at the start of the season at time of registration. The deposit is due in full upon registration.

### **Volunteer Opportunities**

Volunteer hours can be accrued through various activities:

- Coordinator Roles
- Fundraising Events
- Special Events
- Ice Shows
- Committee Participation

### **Reimbursement**

Members who complete their volunteer requirements are eligible to request their deposit reimbursement at the commencement of the season or opt to use the funds toward the next season's fees. These funds cannot be used to offset any outstanding debt from the current season.

### **Volunteer Hours Tracking**

Members are required to track their volunteer hours and report their hours to the board.

## **Communication and Sign-Up Process**

The SCSC will communicate volunteer opportunities via email throughout the season. Families should indicate their interest in volunteering during their child's registration process. For sign-ups and additional information, contact [info@sunshinecoastskatingclub.ca](mailto:info@sunshinecoastskatingclub.ca).

## **Additional Provisions**

Families with multiple children enrolled are only required to meet the highest level of commitment for one child. However, additional volunteering is encouraged and appreciated. Members will not receive reminders for volunteer hours; it is their responsibility to manage their commitments.

## **Questions**

For any questions about volunteer opportunities or to make suggestions for additional volunteer roles, please email [registrar@sunshinecoastskatingclub.ca](mailto:registrar@sunshinecoastskatingclub.ca).

This policy may be updated or amended by the SCSC Board of Directors as required. Feedback from club members is welcome and may be considered during the review of this policy.

This Volunteer Policy is an essential component of our club's operations and success. We thank all members for their dedication and commitment to our skaters and community.